



### **BC Wheelchair Sports Association Coaching Contract Available**

**Position:** BC WC Rugby Provincial Team Coach (Part-time)

**Term:** August 2017 to June 2018 with possibility of renewal

**Application Deadline:** Monday July 10<sup>th</sup>, at 5:00 pm

**Application Submission:** Gail Hamamoto, Executive Director via email [gail@bcwheelchairsports.com](mailto:gail@bcwheelchairsports.com).  
Only individuals invited to interview will be contacted

#### **Key Areas of Responsibility:**

- Provincial Program Plan – Work with the Program Manager to develop and deliver an overall program plan for the BC WC Rugby Provincial Team Program.
  - Work with the Program Manager to ensure that all deliverables set by program funders and partners are planned for, met and exceeded
  - Provide input into the BCWSA Athlete Assistance Program
  - Set Provincial Team and Targeted Athlete Selection Criteria
  - Work with and provide leadership to other coaches in the provincial team program to align overall program delivery
  - Manage provincial team support staff (equipment, medical, etc.)
  - Liaise and partner with WC Rugby Canada (CWSA) to ensure a seamless athlete development pathway
  - Create a culture of excellence within the Provincial Team Program
  
- Targeted Athlete Development – Manage the development and evaluation of targeted athletes as they pursue excellence in the competitive and training environment. Support the identification and development of new athletes who have the ability to impact the Provincial Team, Next Gen Program and National Team program in the future.
  - Creation and implementation of Yearly Training Plans and Individualized Training Plans
  - Provide training environment coaching support for targeted athletes attending designated Next Gen Practices, in conjunction with the Next Gen Coach
  - Plan and implement performance enhancement services and para-medical services

- Work with Program Manager to set, record and report on team benchmarks and key performance indicators. Keep regular meetings with Program Manager to review the progress of targeted athletes.
  - Schedule and attend regional training environment sessions
  - Work with regional coaches to identify emerging athletes in their programs
  - Deliver Provincial Team Camps including annual Provincial Team Selection Camp
  - Support Bridging the Gap development initiatives where appropriate (Have a Go days, awareness events, and Jr. Sport Camp)
  - Work with strategic partners to recruit and develop new athletes (GF Strong, SCI-BC etc.)
- Competition– Deliver an annual competitive schedule for Provincial Team and Provincial Development Team. Support planning and implementation of BC club competitions including the Provincial League, HP League and Legacy Performance Games. Prepare teams for competition and ensure peak performance at national championships and other designated provincial team events.
- Communication, Reporting, and Event Support – Assist Program Manager with supporting data for general reporting. Attend meetings as required and maintain regular communication with targeted athletes, club coaches and Provincial Team athletes regarding Podium Club, Anti-Doping, YTP and ITP’s, etc. Assist with key areas of Vancouver Invitational and Canada Cup tournaments as required.
- Professional Development – Submit an annual professional development plan in consultation with Program Manager, including; Attend Canadian Sport Institute Pacific sessions (1 per year minimum), Coach Advance (annually) and a Concussion Education Seminar in the first year of the contract (one every 2 years upon renewal of this contract)

**Experience and Qualifications:**

- Excellent communication skills – verbal and written
- Strong time management and organizational skills
- Able to work independently and as part of a team
- Minimum of 5 years’ experience in wheelchair rugby as an athlete, coach or volunteer
- Minimum of NCCP trained status in wheelchair rugby Introduction to Competition, or other related coaching certification
- A plan to achieve NCCP certified status in wheelchair rugby Competition Development within the next 2 years
- Experience with yearly training plans, athlete periodization and performance planning
- Knowledge of the club structure for wheelchair rugby in BC
- Knowledge of the sport development pathway for wheelchair rugby in Canada
- Experience working with athletes with a disability
- Strong administrative skills, including; Word, Excel and Power Point

- Experience with video analysis tools is an asset
- Experience in working with sport science and medicine practitioners is an asset

**Hours and Availability:**

- The Provincial Team Coach should be prepared to work in the BCWSA office a minimum of 2 days per week in addition to 2 on court sessions a week. The successful candidate should also be prepared to work evenings and weekends as required in order to attend competitions, deliver camps, programs and regional outreach. This will be based on an agreed upon work plan.

**Remuneration:**

- Commensurate with experience based on part time hours

**Other Information:**

- Contract employees of BC Wheelchair Sports must be aware that they will be acting as an ambassador for the association within the Province and on the National stage. It is important to exhibit professional conduct at all times while representing BCWSA. Coaches are required to sign a code of conduct and acceptance of the positions is contingent on results of a criminal record check.

**BC Wheelchair Sports Association**  
**780 SW Marine Drive**  
**Vancouver BC V6P 5Y7**  
[www.bcwheelchairsports.com](http://www.bcwheelchairsports.com)  
**T. 604 333-3520**